



PTA Meeting
2 May 2023 3.00pm
Waitati School

Need to know (no discussion needed)	Action
Who was here?	Kirby, Estelle, Becks Pickford, Abi, Claire, Beatrice, Jo
Apologies	Shelley

Item	Action
Minutes of last meeting	Approved by Claire and Beatrice
New business	
Item	Action
Terms of Reference - still looking to locate these and circulate to all members including school reps. Review to ensure reflect current PTA role and give clear understanding around fundraising / use of funds raised	Estelle and Kirby to search for document Circulate Look to plan meeting in about 2 weeks time
Fundraisers Shelley and Wendy are running a cheese roll fundraiser. Started to advertise and are making orders as received. Kirby has received costings from Shelley - \$1.65/dozen, selling \$8/1 dozen, \$15 for 2 dozen etc. Already received several large orders.	Check that cheese roll advertising is on the School facebook page - Kirby to liaise with Laura
Beano Pies Kirby just waiting for list and date from Beans	Will need couple of helpers of day of delivery/distribution of pies
Rogaine Beatrice has organised for 14 May - advertising has started (on community FB pages, swimming pages, circulated to local schools, suggestions for local orienteering groups). Will be in school newsletter Estelle managing registrations via email, will need Kirby to check online banking for payments Spot prizes - continue to approach local businesses	Ask Laura to put poster on School facebook page Kirby to approach nursery, Gallery, Merchant Sotre

<p>BBQ - discussed burgers /sausages Burgers for A&P show from Ansko \$1.50 each. Sausages from Mad Butchers</p> <p>Toffee apples - costs to be submitted for reimbursement by PTA</p> <p>Hot chocolate</p> <p>School BBQ</p> <p>Volunteers on day: 2 for carparking 2 for registrations 4 for BBQ / toffee apples Scoring /collating data - more the merrier!</p>	<p>Kirby can order sausages - need 2 - 3 days notice of numbers</p> <p>Check if Lucy Wing (local) has surplus apples</p> <p>Beatrice to check with Tric re: making large quantities Check re gas</p> <p>Advertise - time specific eg 2 hours Claire will chat with parents during camp (Becks and Claire available to help either end of event as participating)</p>
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