



The Board of Trustees Meeting Tuesday 28th March 2023

PRESENT: Alan Bauchop, Beatrice Lee, Tara O'Neill & Rebecca Williams.

APOLOGIES: Joanna Clark, Sarah Dempster

Actions from previous minutes:

ACTION: Carried over from the previous meeting. Bauchop to organise some further training from NZSTA.
Follow-up: **Completed: Bauchop emailed board members with prompt to review the NZSTA site.**

ACTION: O'Neill to install Smoke Free signs at the bridge - **Completed by Peter Norrish**

ACTION: O'Neill to get more information on Information Sharing. (from Policy review) **Completed via email**

ACTION: Bauchop to organise a visit to the whanau rooms for an hour or so in the morning for available board members. **Visit occurred Thursday, May 30**

ACTION: O'Neill to add SchoolDocs login to the school website. **Completed**

ACTION: Bauchop to add Hazard List from December walkabout to the Board site. **Completed**

ACTION: Bauchop to email school community about the board vacancy. **Completed**

MINUTES FROM THE PREVIOUS MEETING

Motion: The minutes from the previous meeting are accepted as a true representation of that meeting.

Moved: Lee **Seconded:** Williams

CORRESPONDENCE

ACTION: Williams and Dempster to create a 5 Year Maintenance Calendar site with a record of what needs to be looked at when, e.g. sewage, internet, playground etc. And also what happened the last time each of things were addressed.

Note from discussion: Following on from discussion In Committee at the last board meeting and email since then, in regards to children being alone in the playground under direct of their individual Safety Plans. O'Neill and Williams assure the board that this is a helpful practise for specific children to help them self-regulate. This practice only happens after consultation with the teaching staff, parents, and principal.

Motion: The Board reviewed the correspondence.

Moved: Williams **Seconded:** Lee

POLICY & SELF REVIEW

The Board reviewed:

- Legislation and Administration Policy
- Privacy
- Official Information Requests

PRINCIPAL'S REPORT

Motion: The Board received the Principal's Report with thanks.

Moved: Williams **Seconded:** Lee

GENERAL BUSINESS

Motion: It was resolved at a special Board of Trustees meeting on 28th February 2023 that an application will be made to The Bendigo Valley Foundation for \$5,412.69. This is for the replacement of soccer/rugby goals recently removed from school. Plus 3 x new giant block sets for the playground.

Moved: Williams **Seconded:** Lee

NEW BOARD MEMBER

Motion: To elect Ameer Parker and Camellia Lisle to the board.

Moved: Bauchop **Seconded:** O'Neill

Action: Bauchop to check with NZSTA about having 6 parents reps.

FINANCIAL REPORT

The financial reports will be circulated by email as not ready for this meeting.

HEALTH AND SAFETY

- The Board reviewed the Health & Safety review from March 2023.

Action: O'Neill to ring Andy Beecroft (arborist) to review the trees on the school grounds.

Next hui: Tuesday 16th May at 5.45 pm

MEETING CLOSED: 7:52pm

Presiding Member



Date

