



## The Board of Trustees Meeting Monday 12th December 2022

**PRESENT:** Alan Bauchop, Joanna Clark (via Zoom,) Sarah Dempster, Beatrice Lee, Tara O'Neill, Heather Owen (via Zoom,) Rebecca Williams.

**NO APOLOGIES**

### Actions from previous minutes:

**ACTION:** Carried over from the previous meeting. Bauchop to organise some further training from NZSTA

### MINUTES FROM THE PREVIOUS MEETING

**Motion:** The minutes from the previous meeting are accepted as a true representation of that meeting.

**Moved:** Williams      **Seconded:** Lee

### CORRESPONDENCE

The Board reviewed the correspondence including Creatives in Schools for 2023, DCC Code of Compliance for building works completed this year.

**Motion:** The Board reviewed the correspondence.

**Moved:** Bauchop      **Seconded:** Dempster

### POLICY & SELF REVIEW

The Board reviewed the Health, Safety and Welfare policy and discussed the Alcohol, Drugs and Harmful Substances policy.

**ACTION:** O'Neill to install Smoke Free signs at Bridge

### PRINCIPAL'S REPORT

The Board reviewed the Principal's Report and discussed Teacher Aides for 2023 and funding for this, as well as the end of year results.

**Motion:** The Principal's Report was received by the Board.

**Moved:** Williams      **Seconded:** Lee

### FINANCIAL REPORT

Nicola Price from Solutions & Services arrived at 6.25pm for finance training for the Board.

**Motion:** The Board has reviewed the updated cyclical maintenance plan, and considers that this plan represents an up to date and reliable estimate of the Boards obligations at 31/12/2022 to the MOE for cyclical maintenance. The plan records total costs of \$80,165 and an annual cost of \$7,846 and the Board has approved this to be used in the 2022 financial statements.

**Moved:** Williams      **Seconded:** Lee

**Motion:** The Board approves the deferral of painting of Block 1 Interior to 2024. This is deferred from the 2023 date on the cyclical maintenance plan and will be painted in 2024 in order to maintain the areas in good repair.

**Moved:** Bauchop      **Seconded:** Dempster

The Board reviewed the draft budget for 2023 and will wait until February 2023 to review the final budget.

**Motion:** The Board accepts the financial report from Solutions & Services for October / November 2022.

**Moved:** Williams      **Seconded:** Bauchop

## **GENERAL BUSINESS**

### **Whanau Classes**

The Board discussed the mixed whānau classes for 2023. They discussed at length how the school communicates about class changes in the future. The Board fed-back that the community feel that this is a big change.

The Board discussed and suggested that the Year 7 and 8 planning should be done in Year 6 and should include parents and students.

The Board has reached a point of assurance around these changes and will review at the end of term 1 2023.

**Motion** - The board gives permission for the learning support staff who have been trained by the MOE behaviour specialist team to carry out restraints with specific children.

**Moved:** Lee      **Seconded:** Bauchop

The Board briefly talked about the recent ERO visit that went well.

## **AOB**

Meetings for 2023 will be on Tuesdays at 5.45 -7pm.

**MEETING CLOSED: 21.16**

**Presiding Member**

*Alan Bailey*

**Date**

*22/2/23*

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