



The Board of Trustees Meeting Monday 19th September 2022

PRESENT: Alan Bauchop, Joanna Clark (via Zoom) Sarah Dempster, Beatrice Lee, Tara O'Neill, Heather Owen, Rebecca Williams.

No apologies

MINUTES FROM THE PREVIOUS MEETING

Motion: The minutes from the meeting in August were discussed and are accepted as a true representation of that meeting.

Moved: Williams

Seconded: Lee

Establishing a new Board

Bauchop presented to the Board the mission, vision and values of the school. The Board discussed the difference between governance and management.

ACTION: O'Neill to organise some further training from NZSTA

O'Neill presented to the Board the process of collaborative practices and communications. The roles and responsibilities of the Board, and how these roles could be divided up were discussed. The following people will take the following roles, it is noted that no member will take on these roles alone.

Comms - Bauchop

Personnel - Bauchop

Property - Williams

Health & Safety - (Clark is the current representative for the Board)

Finance - (TBC)

CORRESPONDENCE

The Board discussed the correspondence including, the monthly update from Logic Group project managers and the SIP and ILE projects.

Motion: That the Correspondence is received.

Moved: Williams

Seconded: Dempster

POLICY & SELF REVIEW

Under review is the Emergency, Disaster and Crisis Management policy (This continues all year)

This term's policy: Student Wellbeing and Safety / Staff Wellbeing and Safety, was reviewed by the Board.

ACTION: O'Neill to look into the Cancer Society's current advice for kids playing in the sun.

Owen left the meeting at 19.00

PRINCIPAL'S REPORT

Motion: The Board discussed the Principal's Report and received it with thanks.

Moved: Williams **Seconded:** Lee

GENERAL BUSINESS

The Board discussed Chris Slabbert's proposal for 2023.

Motion: That Chris Slabbert's proposal to work for two days a week during 2023 and then return to full-time hours in 2024, is accepted by the Board.

Moved: Lee **Seconded:** Williams

The Board discussed the School House and the responsibility of the School House Property Manager. The Board will think about who will take on this role and will confirm at the next meeting.

Clark left the meeting at 19.43

FINANCIAL REPORT

Motion: The Board accepts the financial report from Solutions & Services for August 2022.

Moved: Williams **Seconded:** Dempster

PROPERTY REPORT

Bike track update - to progress further we need a group of parents to drive this project. Dempster offered to champion this project.

Fire fighting tanks - the school has applied to the Ministry of Education for funding for two water tanks for use if there is a fire at the school.

Sewerage update - this is in progress and design for the dispersal field has commenced.

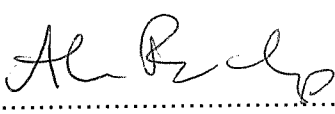
ANY OTHER BUSINESS

Motion: The Board agrees that due to the departure of Antony Deaker, it has been agreed that Alan Bauchop will replace him as the third signatory on the Account Operating Authority with the same authority level as Tara O'Neill and Laura Mulconroy.

Moved: Williams **Seconded:** Lee

The next hui is scheduled for Monday 7th November at 17.45.

MEETING CLOSED: 19.55

Chairperson 

Date 11/11/22

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