



The Board of Trustees Meeting Monday 15th August 2022

PRESENT: Joanna Clark, Antony Deaker, Tara O'Neill, Katie Peppercorn, Alan Bauchop, Heather Owen, Matthew McCormack, (via Zoom; Rebecca Williams, Sarah Dempster, Beatrice Lee.)

APOLOGIES: Mark Sanford

Welcome to the newly elected Parent Representatives; Alan Bauchop, Joanna Clark, Sarah Dempster, Beatrice Lee and Heather Owen. As well as Rebecca Williams as the Staff Representative.

As there were exactly the amount of nominations as places on the Board, there was no need for a voting election.

The meeting started with the previous Board handing over to the new Board. All Board members discussed the role of the Presiding Member, the importance of setting the tone and culture for the school and the responsibilities of the Board.

Jo Clark offered to do the ceremonial aspects of representing the board as a Deputy Chairperson.

Motion: The Board of Trustees agree unanimously for Alan Bauchop to be the Presiding Member.

Moved: Clark **Seconded:** Owen - carried unanimously

(Present via Zoom: Rebecca Williams, Sarah Dempster, Beatrice Lee) - left the meeting at 6.00 pm

MINUTES FROM THE PREVIOUS MEETING

Motion: The minutes from the meeting in June were discussed and are accepted as a true representation of that meeting.

ACTIONS: McCormack will continue to plan a Working Bee to get the Flying Fox reinstated.

Moved: Peppercorn **Seconded:** Deaker

The Principal, Tara O'Neill thanks the previous Board for their incredible services and contribution to the school. With a special long-service thank you to Antony Deaker who served as a member of this Board for over 12 years.

The Previous Board, Katie Peppercorn and Antony Deaker left the meeting at 18.10 pm.

As the New Presiding Member, Alan Bauchop chaired the meeting.

CORRESPONDENCE

The Board discussed the correspondence including; the proposed 2023 Equity Index and the Term 2 attendance breakdown.

ACTION: O'Neill to investigate more details of unjustified absences in Term 2.

Motion: That the Correspondence is received.

Moved: Bauchop **Seconded:** Clark

POLICY & SELF REVIEW

Emergency, Disaster and Crisis Management (This continues all year)

This term under review is, Student Wellbeing and Safety / Staff Wellbeing and Safety - The Board will review this in time for the next meeting.

The Board discussed the recent school closure due to a power cut and a practice fire drill to Site B on the Bridge.

PRINCIPAL'S REPORT

The Board reviewed the Principal's Report and discussed the coming Polifest and ongoing Te Reo lessons.

Motion: The Board received the Principal's Report with thanks.

Moved: Clark **Seconded:** Bauchop

GENERAL BUSINESS

Motion: The Board agreed to the proposed printer lease contract for 60 months from Fuji Film.

Moved: Clark **Seconded:** Owen

FINANCIAL REPORT

Motion: The Board accepts the financial report from Solutions & Services for June and July.

Moved: Bauchop **Seconded:** Clark

PROPERTY REPORT

The Property Report will be discussed at the next meeting, in order to get the new board up to date.

HEALTH & SAFETY

The next Health and Safety committee meeting is on 22nd August.

The Board discussed the one accident on the Hazard Register and actions taken as a consequence of this.

ANY OTHER BUSINESS

Motion: The Board agree to the proposed Term Dates from the Principal for 2023.

Moved: Bauchop **Seconded:** Owen

The next hui is proposed for Monday 12th September at 17.45. The date and time are to be confirmed by email.

MEETING CLOSED: 18.55

Chairperson



Date

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