



**PTA Meeting 10 May 2021**

Need to know (no discussion needed)	Action
Who was here?	Kirby, Estelle, Holly, Sarah Dempster, Ronnie, Sinead, Kate, Tara, Selai
Apologies	Jo, Colette, Joy, Holly Brammall

Item	Action
Minutes of last meeting	Kate and Holly accepted
<b>Treasury update</b>	<p>Kate back as Treasury            Treasurer update emailed prior to meeting            Accounts looking healthy around \$8K            Pending transactions now actioned            Still seeking auditor for annual accounts - Kate to check if needs to be qualified accountant, Kirby to check PTA file for constitution to check if mandatory audit            Suggestions - ? Brian Hales, ask Heidi at DNI who they use            Once confirmed if need to continue with audits, Kate will ask Laura to put out message on school facebook page</p>
<p><b>Updates on items discussed at last meeting</b></p> <p><b>Sausage Sizzle</b></p>	<p>Each Friday, aim to start next week (21st May)            Kirby to buy 300 sausages from Mad Butcher - pre cooked            Bulk buy bread (Ronnie), sauce            Charge \$2 per sausage. No juicies this term - review in summer            Roster - 2 parents +/- student help (advertise on Facebook PTA page)</p> <p>Checks to be completed: gas, bbq, sauce, gloves</p> <p>Tara to organise monitors in class for cash payments (must be paid for by Thur so numbers to Kirby end of Thur for number of sausages to be defrosted). Online payments to be made to PTA account and one payment per term (eg bulk pay)</p>

<p><b>School Hoodies</b></p>	<p>Send out weekly email reminders / facebook messages</p> <p>Follow up with Colette re feedback from her husband about any possible suppliers/costs etc</p>
<p><b>New business</b></p>	
<p><b>Item</b></p>	<p><b>Action</b></p>
<p>Requests for funding: Chris \$1000 ski camp (Kapuka class)</p> <p>Tara - Ceramics Kiln - support for costs to get electrician to install kiln (\$2370). Raised \$850 with fundraising and council grant. Looking to create community hub for ceramics - classes, subscriptions to use kiln etc</p> <p><b>Calendar of fundraising events -</b></p> <p>Quiz night</p> <p>Scrap metal</p> <p>Food</p>	<p>Agreed (Ronnie, Sinead) to continue supporting costs of annual ski camp</p> <p>\$1500 agreed as donation towards costs (Ronnie, Sarah)</p> <p>Aim for Friday 13th August approx 6.30pm start</p> <p>Need to check hall availability</p> <p>To contact Council re liquor licence being updated with new date (as has been paid for but unused due to COVID)</p> <p>Ask Antony to do bottle auction Quiz master - suggestions of John Fisher (likely to be away). Tara will do if unable to source another MC. Nibble plates on table. PTA buy alcohol and resell at mark up.</p> <p>Aim to do in term 4 for better weather</p> <p>Holly is doing Garden to Table passion project with students. Will be cooking - Suggested selling fried bread - can make extra. PTA able to supply ingredients. Could consider sausage sizzle and fried bread for \$5. Or make available on different day so not to clash with sausage sizzle To advertise once options confirmed</p> <p>Selai -offered to cost bulk quantities of spaghetti bol that could sell for lunches - just need to heat up and cook pasta</p>
<p>Matariki - Mikaela advised this is coming up week 8 and will be requesting PTA help</p>	<p>Hall Pot luck dinner Volunteers to help with dishes etc To seek parent help</p>