



Board of Trustees Meeting – March 1 2021

Present: Tara O'Neill, Antony Deaker, Bex Williams, Claire Reid, Katie Peppercorn

MINUTES FROM THE PREVIOUS MEETING

Motion: *That the minutes from the last Board of Trustees meeting are accepted.*

Moved: Claire Reid **Seconded:** Katie Peppercorn

ELECTION

Nominations

Bex Williams nominates Ant Deaker.

Moved: Bex Williams **Seconded:** Claire Reid

BOT LEADERSHIP

Ant is appointed chair of the Board for the year 2021.

Moved: Katie Peppercorn **Seconded:** Claire Reid

CORRESPONDENCE

Llyod Napier correspondence regarding the tender process. We received three tenders and selected the final contractor based on cost. Even so, the quote came in at 60k over budget due to rising costs in construction materials and demand. We are considering next steps.

Motion: *That the correspondence was received.*

Moved: Ant Deaker - carried unanimously

PRINCIPAL'S REPORT

All the teachers are adjusting to working together. Privacy and health and safety will be the focus in the next few weeks.

Motion: *That the Principal's report is accepted.*

Moved: Bex Williams **Seconded:** Katie Peppercorn

Motion: *The School Charter is accepted.*

Moved: Ant Deaker **Seconded:** Claire Reid

Motion: *Analysis of variance is accepted.*

Moved: Katie Peppercorn **Seconded:** Bex Williams

GENERAL BUSINESS

Replacing BOT Members

BOT election will be held shortly to fill two parent representatives.

Roll Growth Zoning Scheme

Awaiting correspondence from Warrington School after their first Board meeting of the year.

Financial Report

The budget came out with a surplus, however the Tara would like to include a fund for mental health or stress relief related activities. The Board accepts the potential unknowns (involved cost and timing) around furnishing the new space and also the funding gap between the ILE and SIP fund and the quote from the contractors.

Motion: *The financials from 2020 are accepted as satisfactory. Thanks to Solutions and Services for their work and reporting.*

Moved: *Claire Reid* **Seconded:** *Bex Williams*

Motion: *The Budget 2021 is accepted.*

Moved: *Bex Williams* **Seconded:** *Ant Deaker- carried unanimously*

PROPERTY REPORT

ILE and SIPS project is moving forward. The school has received three tenders and a contractor has been chosen. Confirmation of cost and start time is still pending. A kiln is being added to the garage which will need lining, a powerpoint added and possibly council consent. The plan is to have it available to the community. In regards to the septic water monitoring as required by the Otago Regional Council, a local plumber will be out to look at the system now that it has had a chance to be refilled with waste.

Moved: *Claire Reid* **Seconded:** *Ant Deaker*

Policies and Procedure

The BOT to continue reviewing policies and procedures as per School Docs and areas of concern.

In committee: 8:40

Out of in committee: 8:59

Meeting ended at 8:59pm

Action List From Meeting

Action	By Who
Playground safety check and outsourcing	Tara
Returning officer obligations for election of 2021	Cori
Enrollment Scheme next steps	Tara

Next meeting scheduled for 5.45pm Monday 17th of May 2021

Antony Deaker

13/4/21

Chairperson

Date