



Board of Trustees Meeting – August 17 2020

Present: Tara O'Neill, Antony Deaker, Bex Williams, Claire Reid, Tristan Port (via zoom) and Katie Peppercorn (will join late)

MINUTES FROM THE PREVIOUS MEETING

Carrying forward the action for Bex to speak with the PD workers. No questions or issues from the minutes of the previous meeting.

Motion: *That the minutes of the last Board of Trustees meeting are accepted.*

Moved: Claire Reid **Seconded:** Tristan Port

CORRESPONDENCE

Harper Collins donated \$500 dollars to go towards ski camp. Thanks have been shared online. There was an offer to fund school swimming for the term from a parent. This has been followed up. There has been a complaint regarding the driveway and fencing. A review of the policy was done and there is now additional supervision during morning tea.

Motion: *That the correspondence was received.*

Moved: Ant Deaker - carried unanimously

PRINCIPAL'S REPORT

Tara would like to add a Teachers Only Day on 11th of September to the calendar. Tara also would like the BOT to provide 1.5 additional teaching hours until the end of the term. Zones of regulation will be implemented for the benefit of many students. This in addition to some ministry funding for children struggling to cope with covid, will help tamariki to adjust to all the changes that have been happening this year. Term dates for 2021 have been agreed based on recommendations from the MOE. Tara will also look into planting a barrier along the driveway.

Motion: *That the Principal's report is received with thanks. And the Board supports the recommendation for a teachers only day and for additional funding for teaching hours.*

Moved: Bex Williams **Seconded:** Katie Peppercorn

GENERAL BUSINESS

Working Bee

Planning will commence for the next working bee and a list will be started made up of tasks that need to be done around the school. These include a living barrier near the driveway, reconfiguration of the path and work on the outer buildings.

New Board Appointment

Cori will put out a call for nominations to the wider school community to replace Tristan on the BOT after a review of the process is completed.

Roll Growth Zoning Scheme

Formal conversation and discussions will be held with the community and surrounding schools. The community will be consulted regarding the ideal and desired size of the school (via an online form and in person Q+A). And the surrounding schools will be consulted regarding the boundaries and the map.

Year 7+8

Chris and Tara will look into arranging an informational evening for the year 7+8 programme and into making a document highlighting all the benefits and milestones of the programme.

Financial Report

The school is tracking well financially, some minimal overspend that should be settled and journaled shortly.

Motion: *The financials are accepted as satisfactory.*

Moved: Bex Williams **Seconded:** Tristan Port

PROPERTY REPORT

School Property

There have been no more amendments for the ILE project and now that the asbestos report is done (contingent on putting up signs) the project will go forward. The school community will be made aware of the project via the newsletter and other communications. Heat pump assessment and service will determine whether the school can get more funding for their replacement or service.

BRCT- now known as the Kilimoko

Agree to pay TAK carpeting to install vinyl and carpet flooring after PD workers paint the room. Alex will be approached to make another sign for the building. And the community will be told about the new building.

Policies and Procedure

More reminders needed regarding the school docs and reading through thinking about implementation of the policy.

Playground supervision policy has been reviewed and resulted in changes to operation

IN COMMITTEE: 8:02pm

OUT OF COMMITTEE: 8:24pm

BOT would like to thank Stacey for the gift and will consider some locations for it to be installed.

Meeting ended at 9:20pm

Action List From Meeting

Action	By Who
Recruiting for a new BOT member	Cori
Driveway barrier	Tara
Asbestos Labels as per report	Tristan and Tara
Call for heat pump service	Cori

Next meeting scheduled for 5.45pm Monday 14th of September 2020

Anty Dear

14/9/2020

Chairperson

Date