



Board of Trustees Meeting – February 24 2020

Present: Stacey Honeywill, Antony Deaker, Bex Williams, Claire Reid, Tristan Port
Apologies: Katie Peppercorn

ELECTION OF A NEW CHAIR

Motion: *Ant Deaker has been elected the chair of the BOT*

Moved: *Bex Williams- carried unanimously*

MINUTES FROM THE PREVIOUS MEETING

No questions or issues from the minutes from the previous meeting.

Motion: *That the minutes of the last Board of Trustees meeting are accepted.*

Moved: *Tristan Port- carried unanimously*

NOTE

The BOT has met with Kathryn Palmer and Lynne McKinney from the Ministry of Education and have agreed to voluntarily proceed with an enrolment scheme.

CORRESPONDENCE

Letter from Barry Sleeman - MOE Property was received.

Motion: *That the correspondence was received.*

Moved: *Ant Deaker*

PRINCIPAL'S REPORT

Motion: *That the Principal's report is received with thanks.*

Moved: *Ant Deaker*

GENERAL BUSINESS

2020 Draft Budget

Expected deficit should be exactly the amount of a teacher aide salary that the BOT agreed to pay.

Additional funds have been applied to music class.

Motion: *That the 2020 Draft Budget is accepted.*

Moved: *Claire Reid- carried unanimously*

End of Year Data

The priority learners in the classroom have stalled in their confidence and learning. They are making progress but are still behind in their general assessments. One on one time with a teacher aide or a teacher has only reinforced the differences in their learning and attitudes. Going forward our priority learners will be monitored with regards to attitude to learning.

Motion: *Accepted the end of year report and and the analysis of variance.*

Moved: *Bex Williams- carried unanimously*

Funding Applications

Motion: That the school apply to the Bendigo Valley Foundation for support with school swimming buses.

Moved: Ant Deaker

STRATEGIC PLAN AND CHARTER

Motion: Adoption of the strategic plan and charter.

Moved: Claire Reid - carried unanimously

TEACHER ONLY DAYS TERM 2

Motion: School will be closed for two teacher only days in term 2 - 28th of April and 8th of May

Moved: Stacey Honeywill- carried unanimously

MAC FACILITATOR

Motion: That the BOT agree to release Stacey from her role .2 a week to be the North Otago MAC Facilitator. The school will invoice Te Ara Hou for this time.

Moved: Antony Deaker

Health Concerns

This year preventative measures will be put in place well before flu season begins in order to help avoid the continuous sickness the school had last year.

Property Report

Tristan will be doing an inspection shortly. Stacey will be looking for quotes for painting the facia boards of the school house.

Financial Report

The school is tracking well financially

Motion: The December financial report is accepted

Moved: Claire Reid- carried unanimously

Policies and Procedure

School Docs have been reminding Stacey about policies and there is no change.

Meeting ended at 8:11pm

Action List From Meeting

Action	By Who
Begin the enrolment scheme process	Stacey and Ant
Gather quotes for painting the school house	Stacey

Next meeting scheduled for 5.45pm Monday 6th of April 2020

Anty Deak

26/5/2020

Chairperson

Date