



Board of Trustees Meeting – December 9th 2019

Present: Stacey Honeywill, Antony Deaker, Bex Williams, Claire Reid

Apologies: Tristan Port and Katie Peppercorn

MINUTES FROM THE PREVIOUS MEETING

No questions or issues from the minutes from the previous meeting.

Motion: *That the minutes of the last Board of Trustees meeting are accepted.*

Moved: Claire Reid **Seconded:** Bex Williams

CORRESPONDENCE

Letter from the Ministry was sent addressing well-being within the school environment.

Motion: *That the correspondence was received.*

Moved: Ant Deaker - carried unanimously

PRINCIPAL'S REPORT

Learning Conversations

End of year one on one learning conversations are all going well.

Teacher-Aides

Frances and Pip are returning next year.

Motion: *That the Principal's report is received with thanks.*

Moved: Ant Deaker - carried unanimously

GENERAL BUSINESS

2020 Draft Budget

Deficit of \$38,000 is expected in the new budget. This amount has been deemed reasonable. Stacey has presented the BOT with the draft budget with the pdf to follow via email.

PD Plan

The BOT approved the proposed professional development plan and Stacey will attend the Principal's conference in Melbourne in Term 3.

Property Report

The new funding recently released by the Ministry of Education must go to a priority project.

Priority projects at the school include:

- Sliding door to replace a wall between two classrooms
- Replacing windows in Kapuka
- Painting the garages
- Heat pump replacement
- Insulating accessible spaces around the school