



Board of Trustees Meeting – September 23rd 2019

Present: Stacey Honeywill, Antony Deaker, Tristan Port, Bex Williams, Claire Reid

MINUTES FROM THE PREVIOUS MEETING

No questions or issues from the previous meeting.

Motion: *That the minutes are accepted from the last Board of Trustees meeting.*

Moved: *Katie Peppercorn* **Seconded:** *Ant Deaker* - carried unanimously

CORRESPONDENCE

A letter from the Ministry of Education saying that we had received funding for professional development.

Motion: *That the correspondence was received.*

Moved: *Ant Deaker* - carried unanimously

PRINCIPAL'S REPORT

Kapuka

The new teacher in the classroom has been a very positive addition to the school.

Provisional Staffing

Stacey will be challenging the Ministry's estimation for the 2020 school year, they are allocating funds based on 79 students however the school will have closer to 90 students by the end of term 1. The main concern is around increasing student numbers per classroom. Space in the classrooms will be at a premium and teacher to student ratio will change. Calculations and thinking through various options to address the upcoming roll growth will need to be done.

General Sickness

Ongoing issues regarding the cost of paying out for relief teachers due to sickness. The budget for this will be surpassed.

Motion: *That the Principal's report is received with thanks.*

Moved: *Bex Williams* **Seconded:** *Claire Reid*

GENERAL BUSINESS

New School Sign

There were issues with digging in the reclaimed land in order to install the sign. The BOT would like to thank Tristan profusely for how much work has been involved.

Financial Report

The school is tracking well financially.

Motion: *The financials are accepted as satisfactory.*

Moved: *Katie Peppercorn* **Seconded:** *Tristan Port*

Property Report

The sign installation is going well. The Blueskin Playcentre received the news that they may need to move to a different place on the school grounds fairly positively.

Policies and Procedure

School Docs have been reminding Stacey about policies and there is no change. The Draft Strategic Plan is ready to be shared with the school community and will be discussed at the afternoon tea that will follow the Senior Assembly.

The meeting ended at 7:15 pm.

Action List From Meeting

Action	By Who
Proceed with school sign installation	Stacey, Tristan, Peter
Think through options regarding increases in the roll	Stacey

Next meeting scheduled for 5.45pm Monday 4th November 2019

Chairperson

Date