



Board of Trustees Meeting – Monday 20th May 2019

Present: Stacey Honeywill, Beatrice Lee, Antony Deaker, Tristan Port, Katie Peppercorn, Bex Williams
Apologies: None.

MINUTES FROM THE PREVIOUS MEETING

Motion: *That the minutes are accepted from the Board of Trustees meeting in April.*

Moved: *Katie Peppercorn - carried unanimously*

CORRESPONDENCE

The Board has received the notice to strike from NZEI and supports the teachers in their efforts. The Board also received the notice of the NZSTA Annual General Meeting calls for additions and/or attendance. **Motion:** *That the correspondence was received.*

Moved: *Beatrice Lee* **Seconded:** *Tristan Port*

PRINCIPAL'S REPORT

Emphasis on balance in the classroom- Stacey will reaffirm the classroom balance between online, computer-based learning and off-line learning.

Passion Projects- Stacey has noticed that some projects have been very well attended and others not so much. There will be multiple opportunities to revisit the options and give other students a chance to have a go.

Year 7 + 8- A question was raised about the benefits of the year 7 + 8 chosen activities. Stacey mentioned that she solicited parents and students for feedback and acknowledges that this will be an ongoing process to get it right.

Motion: *That the Principal's report is received with thanks.*

Moved: *Katie Peppercorn - carried unanimously*

GENERAL BUSINESS

Emails

Just a reminder to respond to urgent emails, most recently regarding the strike.

Appointment of Returning Officer and Board of Trustees Elections

The Returning Officer is collecting nominations which close on the 24th of May, after which a voting election or non-voting election will take place.

Priority Learners Report

The phonics programme has been incorporated into the junior classes daily routines. This has been very successful. The teacher aid funding, additional time and research have also been beneficial. There has not been a reduction in the quality of education for non-priority learners.

Note: The report was received and discussed.

School Sign

The location and type of installation for the school sign need to be changed due to higher than expected cost. Handy parents have said they will be willing to assist.

Motion: *The sign will be purchased and parents of the school will install the sign.*

Moved: *Katie Peppercorn - carried unanimously*

Financial Report

The school is currently in good financial position in terms of budget and spending to date.

Motion: *The financials are accepted as satisfactory.*

Moved: *Tristan Port* **Seconded:** *Antony Deaker*

Property Report

Tristan and Stacey have met with the property consultant to discuss the ten-year property plan. The money has been budgeted for this year but will be spent within the next ten years. There is a small amount of money that needs to be spent on improving a modern learning environment. What has been suggested is to open an internal wall to have a more flexible space.

Acton: *To read the report in depth and agree to the draft via email.*

Policy and Self-Review

School Docs is now undertaking all the policies and procedures for the school. The website will redirect parents to the School Docs website that will host all the documents in one place. The Board doesn't believe the school requires a signed parental code of conduct at this time.

IN COMMITTEE

The meeting moved to in committee at 6:50pm.

Meeting came out of in committee and closed at 7.02pm

Action List From Meeting

Action	By Who
Carry out the Board Elections process	Stacey and Cori
Receive and install new school sign	BOT and Parents
Board to read and review the Property Review	BOT

Next meeting scheduled for 5.45pm Monday 17th June 2019

Chairperson

Date