



Board of Trustees Meeting – August 12th 2019

Present: Stacey Honeywill, Antony Deaker, Tristan Port, Katie Peppercorn, Bex Williams, Claire Reid

MINUTES FROM THE PREVIOUS MEETING

Communicated with Wormald regarding increase monitoring of alarms after hours and due to the significant additional cost we will keep our monitoring system as it is for now.

Motion: *That the minutes are accepted from the Board of Trustees meeting on June 1st 2019.*

Moved: *Katie Peppercorn* **Seconded:** *Ant Deaker* - carried unanimously

CORRESPONDENCE

A letter was received from Tracey Martin, regarding the distribution of new Learning Support Coordinators. At this stage we have not been allocated one.

Motion: *That the correspondence was received.*

Moved: *Ant Deaker* - carried unanimously

PRINCIPAL'S REPORT

Bek Galloway

The survey from Bek Galloway has shown positive progress. The professional development she has taught has been effective, however, we are still in the early stages. The BOT is on board, invested, and appreciates how worthwhile it has been for the school. Based on the success thus far, Stacey put in an application for funding for Bek, face to face (50hrs, spread over 18 months) for 2020. Further progress will be measured through student voice, surveys and classroom observations.

Engaging whanau

It has been noted that more explanation is needed with families to better understand learner agency. It has been suggested that several evenings spread out through several terms could help facilitate this.

Passion Projects

The success of passion projects has also helped to reinforce learner agency.

Motion: *That the Principal's report is received with thanks.*

Moved: *Claire Reid* **Seconded:** *Katie Peppercorn*

GENERAL BUSINESS

Priority Learners

It has been noted that Progress in Learning has been good for priority learners. Stacey has confirmed that all teachers need to specifically teach spelling rules across the board. The school has been using Yolanda Soryl's programme for phonics. At her suggestion, the school will follow a practical spelling program called Word Lab, beginning next year. The BOT would like to note the positive discussion that took place and would like to thank the staff for the information.

Principal Contract Negotiations

The new offer that Principals have received are not great for U2. The deal no longer has release time for teaching principals'. The limited engagement with Ministry is nearing its end, but if it doesn't settle then there is no engagement with ministry until October. The roll return has been sent in but the limited engagement has put a bill for the kitchen on hold.

Source to Sea

It was great to see that pupils were able to lead their presentations and could demonstrate their knowledge around the project and take responsibility for their learning. Do we need more structure or a monitoring system for the long term? It should be added to the MP curriculum, for further development. Pa Harakeke is the next big project on the horizon. Some thought needs to be put into the future of the project to make it valuable throughout the years.

Feathers and School Sign

The school feathers and classroom signs look amazing! The school sign is just about completed. There is a list of instructions, the lead person will need to visit to have a chat in the workshop. Tristan to take time off work to do this. Pete Norrish will be removing plants in preparation for the sign's installation. Miller's Creative Group will deliver the main part of the sign. The fence will not be removed but will need a coat of paint.

Rebranding

All school logos have been updated to reflect the new branding, apart from the t-shirts but we ordered a whole lot of new ones before the changeover.

Financial Report

The school is tracking well financially. It should also be noted that the Ministry gave the school additional funding due to unforeseen roll growth.

Motion: *The financials are accepted as satisfactory.*

Moved: *Bex Williams* ***Seconded:*** *Tristan Port*

Property Report

The rent of the schoolhouse has been increased by \$60 per week, but it is still cheaper than local houses. This increase was done at the suggestion and guidance of Cutler's. The cherry tree in the Playcentre will be cut down due to rot. Stacey and Ant will be heading over to playcentre to discuss a possible return of the space to the school. There are big questions to solve that involve the renovations and move. This move will possibly take place in 2021.

Policies and Procedure

School Docs have been reminding Stacey about policies and there is no change.

The meeting ended at 7:22 pm.

Action List From Meeting

Action	By Who
Proceed with school sign installation	Stacey, Tristan, Peter

Next meeting scheduled for 5.45pm Monday 23rd September 2019

Chairperson

Date